

# KissTrust

## Family Contact Change Request Form

Please Print Legibly

Name of Trust \_\_\_\_\_

KissTrust ID# \_\_\_\_\_

To: KissTrust, VBT. ("KT")  
P.O. Box 3322  
Warrenton, VA 20186  
Fax: 540-347-8501

***Important Notice: All change requests must be notarized with a visible seal.***

I hereby elect to exercise my right, as Family Contact, to resign my position and designate a willing replacement for the above referenced Trust.

I attest, that I have caused for this notice to be notarized and mailed to KT on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

I acknowledge and agree that this releases me from any further duties, obligations or authority and I can no longer act in any authorized manner for the above named Trust.

I agree to hold harmless and indemnify KT, its officers, administrators, subsidiaries, subcontractors, agents, shareholders, employees, trustees and partners for any costs, liabilities, or losses which may occur because of this election for the above referenced trust.

This change will not become effective until the Trust Administrator receives and accepts request.

\_\_\_\_\_  
**Signature of Resigning Family Contact**

\_\_\_\_\_  
**Printed Name of Resigning Family Contact**

**NEW/REPLACEMENT FAMILY CONTACT INFORMATION**

<b>Family Contact Name</b>			
<b>Family Contact Phone</b>		<b>Family Contact Email</b>	
<b>Family Contact Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Family Contact Signature</b>			

**STATEMENT OF NOTARY PUBLIC**

I, \_\_\_\_\_, a Notary Public, in good standing, of the State of

\_\_\_\_\_, hereby certify that \_\_\_\_\_ personally known to me to be the affiant(s) in the foregoing affidavit, personally appeared before me this day and set his hand to this document and that I have personally caused or witnessed the mailing of the Family Contact Change Request to KissTrust, VBT. at its proper address shown above.

Witness my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_

Notary Public

My Commission expires: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_.